

CONFERENCING
PORTFOLIO



VIVARI
HOTEL AND SPA

BY MANTIS

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Conferencing at its best.

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VIVARI CONFERENCING

Rooted in Sanskrit mythology, Vivari is a soulful expression of holistic upliftment. A harmonious utopia that's intuitive to every guest's needs.

Whether you are looking for a space fit for exco meetings or a larger conference, Vivari Hotel and Spa has 3 conference facilities to fulfil your needs. All our conference venues are carpeted, with modern finishes and accommodate between 10 and 120 delegates.

For your conference to be a success, an experienced coordinator will be assigned to your group, and will work through each of your specifications to ensure a successful event. Escape to a tranquil environment that will inspire creativity for your group. Book your entire group to stay at our hotel as a team-building getaway, with the option of giving your team some down-time and relaxation at our spa.

All our conference packages include venue hire, standard conferencing equipment, conference coordinator, a waiter allocated to your venue, free Wi-Fi, free parking, and a selection of edgy lunch and tea break menus. Our coordinators are more than willing to assist with sourcing any additional audio-visual equipment, additional flipcharts/whiteboards, staging, and technicians, at an additional cost.

Please contact our conference department to arrange a site inspection. It would be our pleasure to show you our facilities and supply you with more information regarding our conferencing packages.



OUR VENUES

BOARDROOM

Book our 10-seater boardroom for your smaller meetings. It is equipped with a plasma screen TV for your presentations and one-on-one training sessions.

This venue can also be used as a breakaway room for our larger groups.

LUNA CONFERENCE VENUE

Situated on the ground floor, this conference venue is ideal for larger groups and accommodates a maximum of 100 delegates.

Take a break and have some tea, coffee and snacks on the Reverie patio or in the garden area.

REVERIE CONFERENCE VENUE

This conference venue is on the first floor level, adjacent to our boardroom, and accommodates a maximum of 120 delegates. The venue has a secluded corner area for coordinators or PAs to sit out of sight of conference delegates.

Just outside the conference venue is a lobby area, which groups can use as a tea and coffee area or registration area.

JALA PAVILION

This venue is situated overlooking the river frontage under the shade of the trees, and allows for the seating of 110 guests in banqueting set-up or 200 guests cocktail-style.

Jala Pavilion is a modern venue featuring spacious architecture with a glass front that provides breathtaking views of the winding walkways through the garden with its imposing trees and tranquil river. Its sleek architecture and simplistic décor allow you to individualise your conference to your exact vision.

THE CONFERENCE VENUES



REVERIE CONFERENCE VENUE

VIVARI

CONFERENCE PACKAGES

HALF-DAY CONFERENCE PACKAGE	FULL-DAY CONFERENCE PACKAGE	OVERNIGHT CONFERENCE PACKAGE
PACKAGE INCLUDES	PACKAGE INCLUDES	INCLUDING 3 COURSE DINNER IN A CLASSIC ROOM
Allocated wait staff to each venue Arrival tea, coffee, juice and snacks Mid-morning tea, coffee and snacks Lunch & soft drinks	Allocated wait staff to each venue Arrival tea, coffee, juice and snacks Mid-morning tea, coffee and snacks Lunch & soft drinks	R4 850.00
Standard conference equipment	Mid-afternoon tea, coffee and snacks Standard conference equipment	PACKAGE INCLUDES
Conference coordinator and supervisor	Conference coordinator and supervisor	Allocated wait staff to each venue Arrival tea, coffee, juice and snacks Mid-morning tea, coffee and snacks Lunch & soft drinks
		Mid-afternoon tea, coffee and snacks Standard conference equipment Dinner, bed & breakfast and soft drinks Conference coordinator and supervisor

BREAKAWAY AREAS (with dedicated staff)

Private dining for 16 pax
Pool Boma includes fire set up for 20 pax
Mandala Boma includes fire setup for 30 pax
Forest Garden for 80 pax
Exclusive use of upstairs restaurant for 40 pax
Exclusive use of upstairs Bar for 30 pax
Exclusive use of both upstairs bar and restaurant for 70 pax
Venue hire for the Pecan bar & pool deck - R5 000.00

ADDITIONAL

Kosher and Halaal meals / alcoholic beverages / breakaway room hire / printing

ADDITIONAL AUDIO EQUIPMENT

Extra flipcharts / whiteboards, PA systems, microphones, technician on-site, staging, etc.
E&OE.

STANDARD

CONFERENCE EQUIPMENT

Conference tables and chairs	1x flipchart, paper with 4x markers
1x drop-down white screen (kindly note that our boardroom will have a plasma screen instead of a white screen)	1x whiteboard
Overhead data projector	Conference notepads and pens/pencils
Unlimited Wi-Fi	Podium (on request)
1x roving microphone linked to our built-in speakers	Vivari Artesian bottled water (sparkling on request)
in each of our conference venue	Complimentary conference sweets and apples
	Back-up generator

VENUE

CAPACITIES

SET-UP	DIAGRAM	BOARDROOM	LUNA VENUE	REVERIE VENUE	JALA VENUE
Cinema		N/A	100 pax	120 pax	N/A
Cocktail		N/A	100 pax	120 pax	200 pax
Schoolroom		N/A	70 pax	90 pax	N/A
Banquet (with dance floor)		N/A	60 pax	80 pax	100 pax
Banquet (without dance floor)		N/A	80 pax	100 pax	120 pax
Cabaret/halfmoon		N/A	64 pax	72 pax	N/A
U-shape		N/A	30 pax	40 pax	90 pax
Double U-shape		N/A	40 pax	50 pax	N/A
Boardroom		10 paxA	32 pax	42 pax	N/A
Venu dimensions (area)		27m²	125m²	152m²	m²



VIVARI CONFERENCE MENUS

VIVARI CONFERENCE SNACK MENUS

ARRIVAL SNACK OPTIONS

Freshly baked croissants served with cheese and preserves

Selection of muffins

Seasonal fruit platter

Trail mix jar: Dried banana, cranberries, apricots and dates, with coconut shavings, sunflower and pumpkin seeds, and pretzels.

MID-MORNING SNACK OPTIONS

A selection of two items from the below savoury snacks.

Vegetable quiche squares, topped with micro herbs

Camembert and chive tartlets, topped with onion marmalade

Sesame and ginger chicken sausage rolls

Cheese and chive puffs

Mini chicken pies with mushrooms

Roasted pepper, feta and pesto tarts

Trail mix jar: Dried banana, cranberries, apricots and dates, with coconut shavings, sunflower and pumpkin seeds, and pretzels.

Seasonal fruit platter

MID-AFTERNOON SNACK OPTIONS

Cookie jar: Home-made shortbread fingers drizzled with chocolate or oat crunchies

Chef's selection home-made cake of the day

Trail mix jar: Dried banana, cranberries, apricots and dates, with coconut shavings, sunflower and pumpkin seeds, and pretzels.

VIVARI CONFERENCE LUNCH MENUS

ECO LUNCH OPTION

Served in brown eco-boxes and on plates with wooden cutlery.

Poke bowls with brown rice, salmon, seasonal salsa, edamame and a light soy dressing

Sesame noodles, ginger beef strips, baby spinach and cucumber-lime salsa

Thai chicken satay on carrot-sprout salad, mini flatbreads and coriander yoghurt

Buddha Delight -Asian tofu stir-fry served on brown rice

MEATS

Seeded turmeric chicken schnitzel

Coronation chicken topped with fresh chives

Chicken satay with peanut-ginger sauce

Crisp chickpea falafel

Lamb koftas flavoured with chilli, mint and parsley

Lightly spiced fishcakes, with ginger-sweet chilli sauce or rocket mayonnaise

Thinly sliced balsamic beef, topped with a chimichurri sauce and roasted vine tomatoes

FINGER DESSERTS

Chocolate profiteroles with vanilla cream

Chocolate brownie

Caramel-topped baked cheesecake

**Subject to change and/or Chefs selection*

HARVEST TABLE LUNCH OPTION

Substantial Lunch: Select 2 meats, 3 sides and 3 salads.

FINGER DESSERTS

Berry pavlova with vanilla cream Shot glasses with chocolate mousse

Swiss roll sponge topped with coconut and passion fruit panna cotta

SALADS

Beetroot and butternut salad

French beans and mange tout with orange and toasted hazelnuts

French-style green lentil salad

Large green salad loaded with cucumber, croûtons and seasonal vegetables, tossed with sprouts and lemon vinaigrette, and garnished with edible flowers

Grilled corn, cherry tomato, cucumber, feta and black bean salad, served with a coriander and lime vinaigrette

Rocket, green apple, celery and spring onions, topped with cream cheese and nut balls



ACCOMMODATION

YOUR STAY

Experience the epitome of indulgent relaxation at Vivari Hotel and Spa. Our unparalleled rooms provide an intimate cocoon of comfort that fuses simplistic elegance and a wholesome, welcoming atmosphere. Each private oasis integrates natural textures of wood, leather and marble with opulent accents of steel and brass. Our contemporary décor has a simplistic luxury that exudes a classic elegance and harmonious ambience.

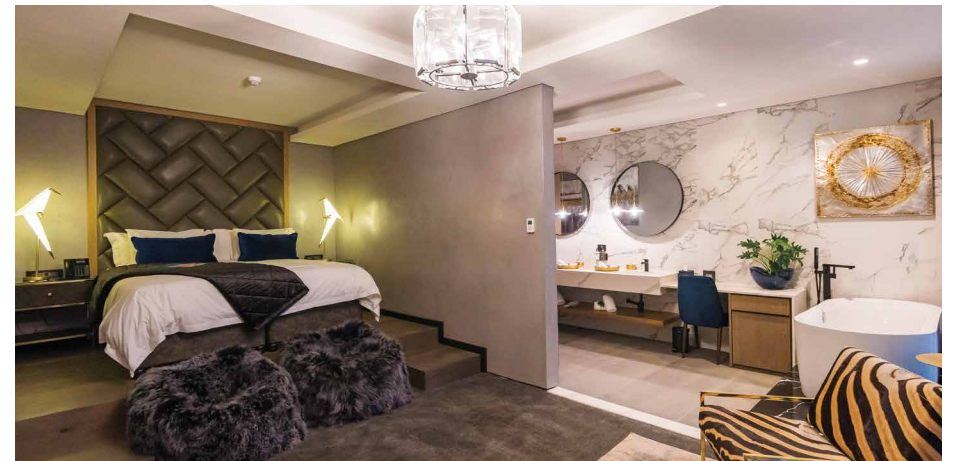
Set within the serenity of the nature park, each room offers a view of the expansive gardens, with indigenous flora and tranquil water features. The hotel features 48 well-appointed rooms, including the luxurious Pearl and Crown Suites.

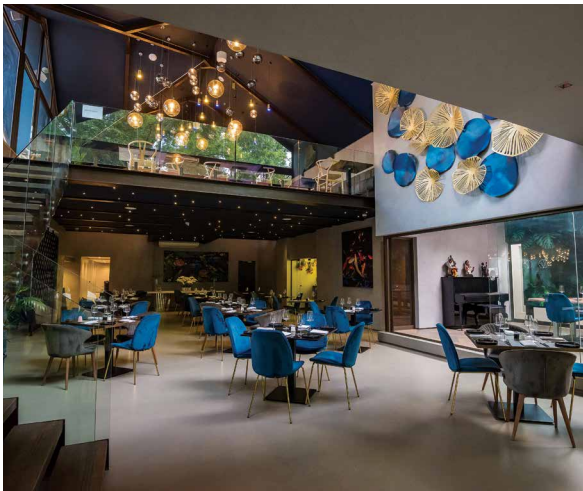
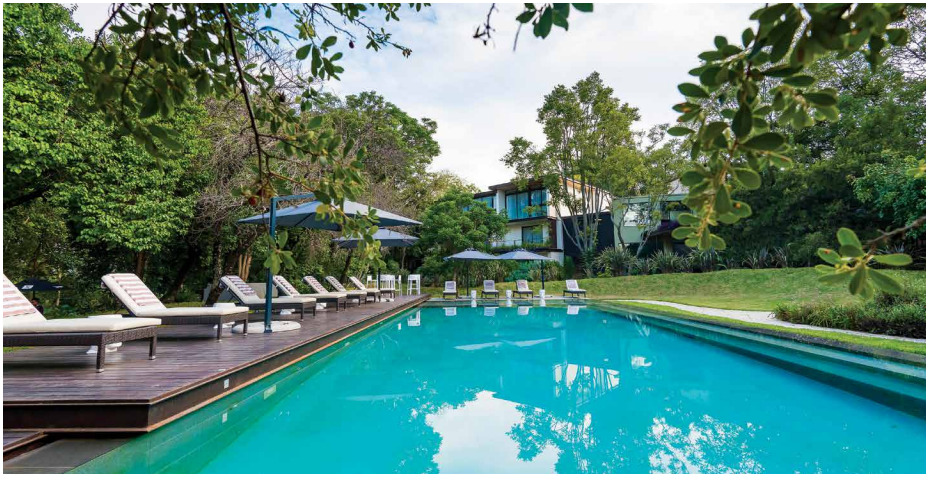
IN-ROOM AMENITIES

Each luxurious room includes an en-suite bathroom, a work desk with a USB port and air-conditioning. For your in-suite entertainment, there is a large-screen smart TV set up with Netflix. A gown and slippers are provided for your indulgence. For the added convenience of our international guests, all rooms include both local and international adaptors.

Each room includes a complimentary stocked mini bar fridge, coffee machine and a hand-crafted selection of refreshments created on-site by Vivari. The wholesome selection includes roasted nuts, an oats and berry bar, fresh juices, loose leaf tea with silk teabags and an evening turndown with honey nougat.

Valuables can be secured in the in-room safe. Unlimited complimentary Wi-Fi is available throughout the hotel to keep you connected. Complimentary parking is provided to each guest. 24-hour concierge and security ensure your utmost comfort and security. In-room dining is available from 06:30 to 22:00. Transfers and laundry services are available upon request. Our room rates include a full breakfast.





JOHANNESBURG AND NEARBY ATTRACTIONS

JOHANNESBURG

Renowned as the City of Gold because of its gold-mining beginnings, Johannesburg is a world-class African city that is so much more than just the financial hub of the continent. One of the world's biggest urban forests, 'Joburg' (as it is affectionately known) has become a tourist hotspot because of its rich history, melting pot of vibrant cultures, diverse landscapes, intriguing arts and crafts, and many culinary delights that ultimately offer visitors a wide variety of attractions to explore.

Enquire with our insightful coordinators regarding planning a fun and unforgettable team outing after your conference session.

NEARBY ACTIVITIES AND TOURS

- Cradle of Humankind
- Sterkfontein Caves
- Lesedi Cultural Village
- Rhino and Lion Nature Reserve
- Wonder Caves
- Krugersdorp Nature Reserve
- Walter Sisulu Botanical Gardens
- And many more...

Contact our experienced and professional coordinators to arrange
a site inspection of our state-of-the-art conference venues,
or to request a quotation for your next conference.



VIVARI
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